



Ollie's Trust

Nursery, Breakfast & After School Club

C/o Goosnargh Oliverson's CE Primary School, Goosnargh Lane, Goosnargh, Preston PR3 2BN

Telephone 01772 866415 between 7:45am and 6:00pm

website : www.olliestrust.co.uk

Promoting Health & Hygiene

First Aid

Policy statement

In our setting staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. All staff members are fully first aid trained to work with children. The first aid qualification includes first aid training for infants and young children.

Procedures

The first aid kit

Our first aid kit complies with the Health and Safety (First Aid) Regulations 1981, along with the first aid made easy booklet provided by centaur first aid training 2008 and previous HSE requirement lists. It is suited to our setting needs. It contains the following items:

- Guidance leaflet on first aid
- Protective face shield for CPR
- 20 individually wrapped hypo-allergenic plasters of varying sizes and blue plasters for food handlers
- 2 sterile eye pads
- 4 individually wrapped triangular bandages
- 6 medium (approx. 10cmx10cm) wound dressings, individually wrapped with bandages attached

Ofsted Registration No: 309872

Preschool Learning Alliance Member: 104284

- 2 large (approx. 18cmx18cm) wound dressings as above
- 5 low adherent dressings (approx. 5cmx5cm), these would have a perforated plastic surface which reduces sticking to wound
- 5 low adherent dressings (10cmx10cm) as above
- 1 roll of hypo-allergenic tape
- 3 pairs of disposable gloves
- 1 white disposable apron
- 1 pair of round edged scissors
- 5 sterile gauze swabs (approx. 7.5cmx7.5cm for cleaning wounds
- 1 finger bandage and applicator
- Also, if no clean tap water is available, 1 litre of sterile water for eye washing, burns or cleaning wounds
- NO sprays, antiseptic wipes, creams, lotions, tablets or medicines should be put in a first aid kit intended for use on children.

In addition to the first aid equipment, each box should be supplied with:

- A children's forehead 'strip' thermometer.
- The first aid box is stored out of reach of children but within easy access for the adults, one in the kitchen and the other in the hall cupboards. We also have a bag for outings which is checked regularly for correct supplies.
- At the time of admission to the setting, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.
- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.
- Spare supplies for the first aid boxes are stored on the top of the fridge in the kitchen.
- When going on outings, the first aid bag will be used.
- All first aid boxes are clearly labelled, first aid certificates are on display on the wall in the kitchen and there is a list of named first aiders in each room of Ollie's.
- Accidents and injuries are recorded in [our/my] accident record book and, where applicable, notified to the Health and Safety Executive, Ofsted and/or local child protection agencies in line with [our/my] Recording and Reporting of Accident and Incidents Policy.

Legal framework

- Health and Safety (First Aid) Regulations (1981)

Further guidance

- First Aid at Work: Your questions answered (HSE 1997)
www.hse.gov.uk/pubns/indg214.pdf
- Basic Advice on First Aid at Work (HSE 2006)
www.hse.gov.uk/pubns/indg347.pdf
- Guidance on First Aid for Schools (DfEE)
www.teachernet.gov.uk/_doc/4421/GFAS.pdf

Other useful Pre-school Learning Alliance publications

Medication Record (2006)

- Date Policy was written and agreed by all staff:
- Signed:
- Position: